



April, 2008

## Logging In and Out – Passwords

### Why Log In?

You can search very successfully in the ELIS catalogue without logging in. However if you want to make the fullest use of the catalogue you must log in.

### How do I Log In?

You need your **ID number** which has been sent to enrolled exporters of the Diploma of International Trade, and your **password**. You should not lend these to anybody else or write them down in an obvious place.

### What can I do?

#### A. These are the options you get immediately after you have logged in:

- You are able to see what you have out – **My Summary**
- You are able to see if you owe the Library for lost books under – **My Fines** (remember there are no fines for late returns)
- You can check your Personal details and change these if no longer correct – **My Personal Details**
- You can change your Password – **Change My Password**
- You can check the details of the last 50 titles you have borrowed – **My Reading History**

#### B. When you do a search you can

- **Place a Hold** – this means that we send the requested item to you, and
- You can **Make a Purchase Suggestion**

NEW ZEALAND SCHOOL OF EXPORT

Search Library Catalog development round Go Cart Lists

Advanced Search | Most Popular

"development round" returned 1 results.

Select All Clear All Add to: Save Relevance

1. [The Development Round of trade negotiations in the aftermath of Cancun: a report for the Commonwealth Secretariat by Joseph E. Stiglitz](#)  
- Initiative for Policy Dialogue? - 2 v. in various pagings. : This report presents an alternative way forward for the Doha Round based on social justice and economic analysis  
Copies available at: ELIS (1), ELIS (1),  
Item Type 111 382.7 S855 Pt.1 | 382.7 S855 App.1 & 2 Place Hold

Not finding what you're looking for?  
Make a [purchase suggestion](#)

New Zealand School of Export Library  
POWERED BY [kohaClassic](#) OPEN SOURCE

Internet  
9:25 AM

C. When you click on a title and get information about a resource you can use a further set of functions only available after logging in:

- You can **Save to Your Lists**
- **Add to Your Cart**, or
- Click on the **Comments** button and **Post or edit your comments on this item** – in other words write about that resource for other catalogue users.

NEW ZEALAND SCHOOL OF EXPORT

Search Library Catalog Go Cart Lists

Advanced Search | Most Popular

• [NZSOE homepage](#)

**China and the WTO: changing China, changing world trade** Normal View MARC View

By [Supachai Panitchpakdi](#)

[ Book ] : / Supachai Panitchpakdi  
Authors: [Mark L. Clifford](#)  
Published by : [John Wiley & Sons](#) (Singapore)  
Physical details: 251 p.  
ISBN: 0-470-82061-6  
Subject(s): [World Trade Organization](#) | [WTO](#) | [Economy](#) | [International trade](#) | [China](#)  
Year : 2002  
Item type : Book

Holdings (1) Descriptions Comments

Item type	Location	Status	Date Due	Seen
Book	ELIS 382.92 C5 P192	Available		2002

New Zealand School of Export Library  
POWERED BY [kohaClassic](#) OPEN SOURCE

Internet  
12:07 PM

Place Hold  
Print  
Add to Your Cart  
Save Record  
-- Choose Format --  
Go

Need to remember this title – use a list.

Think Web 2.0 – tell others what you think about this title – post your comments.

Think you might want to get this out – put it in your cart.

## How can I return to the homepage of the ELIS catalogue?



### Need More Help?

If you have difficulty logging in to the ELIS Catalogue and using any of its functions, please ask for help by emailing [library@export.ac.nz](mailto:library@export.ac.nz) or telephone 06-356-5656 ext.701

File this in your Guide to Study for further reference.