



Application for Enrolment Diploma of International Trade

PERSONAL DETAILS

Title (tick one): Mr Mrs Ms Other (please specify)

Family name: _____ First names: _____

Preferred name: _____

Telephone: _____ Fax: _____

Email: _____ Mobile: _____

Gender: Male Female

Ethnicity (tick one):

- NZ European Maori (please specify iwi): _____
 Pacific Asia
 Other (specify): _____

Job title: _____

How long have you been in your current role? _____

Please briefly describe your work:

What do you hope to achieve by studying the Diploma?

What is your highest academic qualification? _____

Have you undertaken Distance Learning before? Yes No

If yes, please briefly explain: _____

Is there any other information you think is important for us to know?

BUSINESS DETAILS (Attach your business card and we will complete this section for you).

Business name: _____

Business address: _____

Tel: _____ Fax: _____

Website: _____ Business Profile: Trading since: _____

Sole trader Partnership Registered company Other (please specify): _____

Please describe your organisation's exporting activity (e.g. products you currently export or are interested in exporting; which country/countries is your organisation exporting to or interested in exporting to?):

Approximately what % of your organisation's turnover is from exports? _____

What does your organisation hope to achieve by supporting your participation in the Diploma?

DELIVERY DETAILS (for your learning materials if different from business address above):

How would you prefer your Personal Tutor to contact you? (please tick one)

Email Telephone No preference

HOW DID YOU HEAR ABOUT THE DIPLOMA OF INTERNATIONAL TRADE?

(Please tick all that apply)

Through the New Zealand School of Export website (www.export.ac.nz)
 Through the media (please specify)
 Other (please specify):

FEE PAYMENT OPTIONS

Please note that fees for the Diploma of Trade must be paid within 14 days of our receipt of your application for enrolment. Bank Cheque should be made payable to "New Zealand School of Export". If you wish to pay by Internet Banking, please contact the School for our account details.

NEW ZEALAND RESIDENTS: Please tick one option:

- Please invoice me/my organisation for the full amount of: NZ\$9280 plus GST
- Please invoice me/my organisation for the amount of NZ\$1160 plus GST prior to each of the eight modules

OVERSEAS RESIDENTS: Please tick one option

- Please invoice me/my organisation for the full amount of: NZ\$9280 plus GST (12.5%) and invoice me for postage on a per-module basis
- Please invoice me/my organisation for the amount of NZ\$1160 plus GST (12.5%) plus postage prior to each of the eight modules

Disclosure and use of information

The information you have provided in this Application Form may be personal information for the purposes of the Privacy Act 1993. You are entitled to have access to and to correct that information. The New Zealand School of Export is collecting the above information to:

- enrol you as a participant in the Diploma of International Trade
- allow the New Zealand School of Export to administer the Diploma
- allow the New Zealand School of Export, its auditors and accrediting body to survey participants about the programme
- to provide further information to you about other services which the New Zealand School of Export considers may be of interest to you

Note: Your details will not be passed or sold to any other person(s) or bodies.

By signing this enrolment form, you agree that the New Zealand School of Export:

- may collect, use and disclose the above information only for the purposes set out above;
- are not liable for any loss that may arise out of the use of, or reliance on, information or advice provided under the Diploma of International Trade programme;
- are required to ask for your co-operation in order to provide feedback on the Diploma to its auditors and monitoring agencies.

DECLARATION

I confirm that the details I have supplied are true and correct. I understand that if this information is subsequently found to be false, my enrolment will be cancelled and I will be liable for any costs incurred by the New Zealand School of Export in cancelling my enrolment. I understand my enrolment will not be actioned if I do not sign this Declaration.

Name (please print): _____ Signature: _____

Date: _____
